

**Boundary County, Idaho**  
**Commercial/Industrial Zoning Certificate Application**

Used to establish a business in the rural community/commercial or industrial zone district or a home-based business.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
\_\_\_\_\_

Physical Address: \_\_\_\_\_

Property Owner Name (if different): \_\_\_\_\_

Business Name: \_\_\_\_\_ Tax Id #: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Parcel Size: \_\_\_\_\_

Construction Type: Frame Mobile/Modular Other: \_\_\_\_\_

Square Footage: \_\_\_\_\_ Building Height: \_\_\_\_\_ Maximum Occupancy: \_\_\_\_\_

Primary Days/Hours of Operation: \_\_\_\_\_

Type Business: Service Retail Wholesale Manufacturing Other: \_\_\_\_\_

Estimated Average Vehicle Traffic Per Day — Customer: \_\_\_\_\_ Employee: \_\_\_\_\_ Service: \_\_\_\_\_

Access/Parking: \_\_\_\_\_  
\_\_\_\_\_

Signage: \_\_\_\_\_

Utilities: Water: \_\_\_\_\_ Electric:    BF    NLI Sewer:    BF    Septic

Fire Protection: \_\_\_\_\_

Construction Start Date: \_\_\_\_\_ Expected Opening Date: \_\_\_\_\_

Additional Comments (Use additional sheets as necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

Please attach drawings and maps, no larger than 11x17 inches, sufficient to clearly depict the location of property lines, footprints of existing and proposed structures (to include distances from property lines), rights-of-way, ingress and egress routes, parking areas depicting spaces, free-standing signage (to include size, height and number), and outdoor storage, work or holding areas. Allow up to three working days from date of submission for processing. Submit with \$35 application fee to:

**Boundary County Planning & Zoning**  
3652 Kootenai St., Room 16  
PO Box 419  
Bonners Ferry, ID 83805  
Fax: (208) 267-1205